

**2018 COUNTY OF COLUSA  
HOLIDAY & PAYROLL SCHEDULE**

☐ HOLIDAY

○ PAY DAY

xx PAYROLL CUTOFF

**2018 CALENDAR YEAR**

JANUARY						
S	M	T	W	Th	F	S
	☐ 1	2	3	4	5	6
7	8	9	10	11	12	13
14	☐ 15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	○ 31			

FEBRUARY						
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24	25	26	27	○ 28		

MARCH						
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25	26	27	28	○ 29	☐ 30	31

APRIL						
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29	○ 30					

MAY						
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27	☐ 28	29	30	○ 31		

JUNE						
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JULY						
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AUGUST						
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SEPTEMBER						
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OCTOBER						
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28	29	30	○ 31			

NOVEMBER						
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25	26	27	28	29	○ 30	

DECEMBER						
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23	☐ 24	☐ 25	☐ 26	27	28	29
30	○ 31					

**2018 PAID HOLIDAYS**

<u>Holidays Identified</u>	<u>Holiday</u>
New Year's Day (January 1st)	January 1, 2018
Martin Luther King Day (3rd Monday of January)	January 15, 2018
Lincoln Day (February 12th)	February 12, 2018
President's Day (3rd Monday of February)	February 19, 2018
Cesar Chavez Day (March 31st)	March 30, 2018
Memorial Day (Last Monday of May)	May 28, 2018
Independence Day (July 4th)	July 4, 2018
Labor Day (1st Monday of September)	September 3, 2018
Columbus Day (2nd Monday of October)	October 8, 2018
Veterans' Day	November 12, 2018
Thanksgiving Day (4th Thursday of November)	November 22, 2018
Day After Thanksgiving (Admission Day exchange - Sept 9th)	November 23, 2018
☀ <b>CCEA &amp; MGMT</b> - non-floating holiday (CCEA approved - MGMT tentative)	December 24, 2018
Christmas Day (December 25th)	December 25, 2018
☀ <b>CCDSA</b> - Day After Christmas DSA- exchange Cesar Chavez Day March 31st	December 26, 2018
<b>CCDSA</b> - (1 floating holiday - employee to choose date)	

**2018 PAYROLL SCHEDULE**

<u>Month</u>	<u>Cut Off</u>	<u>Due In</u>	<u>Pay Day</u>
JANUARY	13 SATURDAY	17 WEDNESDAY	January 31, 2018
FEBRUARY	10 SATURDAY	14 WEDNESDAY	February 28, 2018
MARCH	17 SATURDAY	21 WEDNESDAY	March 29, 2018
APRIL	14 SATURDAY	18 WEDNESDAY	April 30, 2018
MAY	12 SATURDAY	16 WEDNESDAY	May 31, 2018
JUNE	16 SATURDAY	20 WEDNESDAY	June 29, 2018
JULY	14 SATURDAY	18 WEDNESDAY	July 31, 2018
AUGUST	18 SATURDAY	22 WEDNESDAY	August 31, 2018
SEPTEMBER	15 SATURDAY	19 WEDNESDAY	September 28, 2018
OCTOBER	13 SATURDAY	17 WEDNESDAY	October 31, 2018
NOVEMBER	10 SATURDAY	14 WEDNESDAY	November 30, 2018
DECEMBER	15 SATURDAY	19 WEDNESDAY	December 31, 2018

**NOTE:** Permanent employees are paid based on the calendar month. Cutoff dates are for exceptions to the normal payroll, sick, vacation, overtime, etc. Extra help employees are paid for actual hours worked from cutoff to cutoff.

**Example:** Employee hired 2/8/18, payday 2/28/18

Permanent - paid for base hours 2/8/18-2/28/18  
Temporary - paid for actual hours 2/8/18-2/10/18

For specific information relating to holiday and leave benefits, please refer to Colusa County Code, Chapter 45 and your Memorandum of Understanding.

Holidays expressed on this form are subject to change due to individual bargaining unit contract negotiations.

\* If the holiday falls upon a Sunday, the following Monday is a holiday

\*\* If the holiday falls upon a Saturday, the preceding Friday is a holiday